

Maharshi Dayanand Saraswati University, Ajmer

1. Short title and commencement — (1) This Ordinance may be called the **Affiliated Colleges Capacity Building and Quality Enhancement Fund Ordinance**, of the Maharshi Dayanand Saraswati University, Ajmer.

(2) It shall extend to every college affiliated to the University, whether temporarily or permanently, and whether owned by the Government, or is government-aided or is privately managed.

(3) It shall come into force from the date of its approval by the competent authorities of the University.

2. Constitution of the Fund- (1) A permanent Fund known as the “Affiliated Colleges Capacity Building and Quality Enhancement Fund” shall be created in the University.

(2) The Fund shall be a Special Fund of the University and shall not merge with the general revenue account of the University.

(3) No money of the Fund shall be applied towards salaries or terminal benefits of any officer or employee of the University or of any affiliated college.

3. Objectives - The Fund shall be utilised exclusively for the academic support and quality enhancement of affiliated colleges, and in particular for the following purposes:-

(a) Preparation of affiliated colleges for accreditation by the National Assessment and Accreditation Council and equivalent bodies, including through mentoring of non-accredited colleges by accredited ones.

(b) Academic capacity building of teachers of affiliated colleges through orientation, refresher, pedagogy and technology-in-teaching programmes;

(c) Curriculum support and examination-reform initiatives, having regard, in a general way, to contemporary academic reforms including the National Education Policy, 2020.

(d) Academic support to students of affiliated colleges, including remedial teaching, bridge courses, competitive-examination coaching, career counselling and mental-health counselling.

(e) Special academic assistance to affiliated colleges situated in rural areas and to affiliated colleges predominantly serving women.

(f) Inter-college academic coordination, including sharing of best practices, joint faculty development, peer-review of academic processes, and shared repositories of teaching material.

4. Sources of the Fund- (1) The Fund shall consist only of the following sources, and no other:-

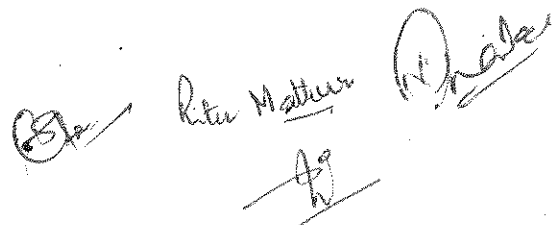
(a) A one-time Corpus Entry Contribution from every affiliated college, at the rates specified in Part A of Schedule I.

(b) An annual Corpus Contribution from every affiliated college, based on the category of the college, at the rates specified in Part B of Schedule I.

(c) An annual per-student Quality Enhancement Fund Contribution, collected by every affiliated college along with the tuition fee, at the rates specified in Part C of Schedule I.

(d) Interest, dividend and other investment income earned by the Fund.

(2) Every contribution shall be-



- (a) Billed to the college by the Finance Officer by way of a demand notice separate from, and independent of, the demand notice for the affiliation fee, continuation fee, inspection fee, extension fee or any other statutory fee levied by the University.
- (b) Receipted under a distinct receipt headed "Contribution to Affiliated Colleges Capacity Building and Quality Enhancement Fund".
- (c) Credited directly to the Corpus Account of the Fund, and not to the general revenue account of the University.

5. Fund Management Committee- (1) There shall be a Fund Management Committee comprising:-

- (a) The Vice-Chancellor, ex officio, who shall be the Chairperson
 - (b) The Registrar, ex officio
 - (c) The Finance Officer, ex officio
 - (d) The Deputy Registrar (Academic), ex officio, who shall be the Member-Secretary
 - (e) Two Principals of affiliated colleges, nominated by the Vice-Chancellor by rotation for a term of two years, of whom one shall be from a government or aided college and one shall be from a private unaided college
 - (f) One Professor, nominated by the Vice-Chancellor for a term of two years.
- (2) The FMC shall meet at least twice in every financial year, and at such other times as the Chairperson may direct. The quorum shall be four members.

(3) The functions of the FMC shall be to-

- (a) Approve the annual budget of the Fund
- (b) Issue the annual call for proposals
- (c) Accord financial sanction to proposals on the recommendation of the Review Sub-Committee

6. Review Sub-Committee- (1) There shall be a single Review Sub-Committee comprising:-

- (a) Dean Colleges as Convener
- (b) One senior Professor of the University nominated by the Vice-Chancellor
- (c) One Principal of an affiliated college nominated by the Vice-Chancellor
- (d) The Deputy Registrar (Academic) - Member Secretary

(2) The Review Sub-Committee shall-

- (a) Receive from the Academic Section the applications from the affiliated colleges
- (b) Consider the applications on merit based on scoring as in Schedule III, record its remarks against each, and forward a ranked recommendation list to the FMC

7. Classification of affiliated colleges-

- (1) For the purposes of contributions and grants under this Ordinance, every affiliated college shall be classified into one of the following categories at the beginning of each academic year:-

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Category	Description
A	Government colleges
B	Government-aided colleges
C	Private unaided colleges offering non-professional programmes (arts, science, commerce, humanities)
D	Private unaided colleges offering professional programmes

8. Eligibility-

Before an application is scored, the Academic Section shall verify that the applicant college-

- Holds valid affiliation and has no outstanding statutory dues to the University
- Is current in its Corpus Entry Contribution, Annual Corpus Contribution and per-student Quality Enhancement Fund Contribution
- Has no Utilisation Certificate pending in respect of any past grant beyond six months of its due date
- Has a functional Internal Quality Assurance Cell
- Has submitted a self-declaration that the college is not receiving other funding.

9. Application and sanction procedure-

(1) An application for a grant shall be submitted by the college to the Academic Section in the form prescribed in Schedule III, along with the enclosures required.

(2) The application shall be processed as follows:-

- The Academic Section shall verify the eligibility, and place the application before the Review Sub-Committee
- The Review Sub-Committee shall consider the application on merit, carry out the technical scoring of the application against the rubric in Schedule III, record its remarks against each application, and submit the applications with a ranked recommendation list to the FMC
- The FMC shall accord financial sanction subject to the availability of funds
- Every unsuccessful applicant shall be informed in writing of the FMC decision

10. Grant ceilings - (1) The total grant to any college in a financial year shall not exceed the ceilings fixed/decided by the Fund Management Committee.

(2) In every annual disbursal cycle—

- No college shall be sanctioned grants under more than two Sub-heads in a single financial year
- At least forty per cent of the grants sanctioned under clause 11(1), counted by number, shall go to colleges with student strength below one thousand.

11. Disbursal- (1) Every sanctioned grant shall be released in two instalments, namely, seventy per cent on the issue of the sanction order and thirty per cent on the college submitting the Utilisation Certificate, the audited statement of expenditure and the final report.

(2) The sanctioned grant shall be utilised within twelve months of the release of the first instalment:

Provided that an extension of up to six months may be granted by the FMC for reasons recorded in writing.

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Signature: [illegible]
Signature: [illegible]

12. Utilisation Certificate and audit-submission to the Finance Officer- (1) The Utilisation Certificate, signed jointly by the Principal and the Chartered Accountant of the grantee college, together with the audited statement of expenditure, shall be submitted to the Finance Officer of the University.

(2) The Corpus Account and the Income Account shall be audited annually by the statutory auditors of the University, and the audit report shall be placed before the Finance Officer.

(3) The Finance Officer shall maintain a consolidated record of all Utilisation Certificates and audit reports received under this clause, and shall report any adverse findings to the FMC.

(4) Every grantee college shall be liable to be audited, in respect of grants received from the Fund, by any auditor nominated by the University.

13. Consequences of misuse-

(a) Failure to submit a Utilisation Certificate within the time prescribed shall result in debarment from applying to the Fund for the subsequent academic year

(b) Misutilisation of a grant shall result in full recovery of the grant and a three-year debarment from the Fund

(c) False declaration by a college shall result in full recovery and a five-year debarment from the Fund

14. Annual report - (1) The Deputy Registrar (Academic) shall, within sixty days of the close of every financial year, prepare an annual report of the Fund, containing-

(a) The contributions received

(b) The sanctions made under each Sub-head, with the name of every beneficiary college and the amount sanctioned

(c) The Utilisation Certificates received and the audit findings, as consolidated by the Finance Officer

(d) The status of the Corpus Account

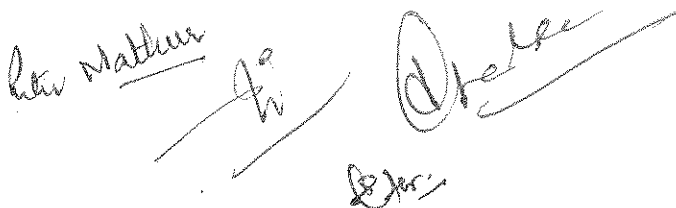
(e) An assessment of the outcomes achieved during the year.

(2) The annual report shall be submitted to the Registrar, who shall refer it to the Review Sub-Committee for evaluation.

(3) The Review Sub-Committee shall evaluate the annual report and forward it, with its observations, to the FMC.

15. Power to Issue Guidelines- The Vice Chancellor shall have the authority to issue such guidelines and directions as may be necessary for the effective implementation and administration of the fund.

16. Interpretation- In case of any doubt regarding the interpretation of this ordinance, the decision of the Vice Chancellor shall be final and abiding to all, subject to the provisions of the University Act and Statutes.

The block contains several handwritten signatures and initials. On the left, there is a signature that appears to be 'Ravi Mathur'. In the center, there are initials 'A. H.' and a signature 'D. K. S.' below it. To the right, there is a large, stylized signature that looks like 'D. K. S.' and another signature below it.

SCHEDULE I
CONTRIBUTION RATES

Part A - One-time Corpus Entry Contribution

Payable at the time of first affiliation; and, in the case of colleges already affiliated on commencement, in two annual instalments -

Category	Contribution
A - Government	₹50,000
B - Government-aided	₹1,00,000
C - Private unaided, non-professional	₹3,00,000
D - Private unaided, professional	₹5,00,000

Part B - Annual Corpus Contribution

Payable annually, on separate demand notice, distinct from any affiliation-related fee -

Category	Annual Corpus Contribution (₹)
A - Government	25,000
B - Government-aided	50,000
C - Private unaided, non-professional	75,00,00
D - Private unaided, professional	1,00,000

Part C - Annual Per-student Quality Enhancement Fund Contribution

Collected by every affiliated college along with tuition and remitted to the University —

Category	Per-student per year (₹)
A - Government	100
B - Government-aided	150
C - Private unaided, non-professional	200
D - Private unaided, professional	300

The rates may be revised by the FMC from time to time.

SCHEDULE II
SUB-HEADS

Sub-head 1 - Accreditation and Quality Assurance Readiness

- Mentoring of non-accredited colleges by NAAC-accredited colleges on the PARAMARSH model.
- Constitution and training of Internal Quality Assurance Cells.

Sub-head 2 - Faculty Academic Development

- Subject-specific workshops or training
- Pedagogy workshops, including outcome-based education and assessment design.
- Technology-in-teaching workshops for classroom use.
- Faculty Development Programmes





Sub-head 3 - Curriculum and Examination Reform Support

- Workshops on curriculum design and academic reform.
- Examination-reform workshops.
- Training on continuous internal assessment.
- Support for value-added and add-on academic courses

Sub-head 4 - Student Academic Support

- Remedial teaching for academically weaker students.
- Bridge courses for students from non-English medium backgrounds.
- Career counselling and mental-health counselling cells.
- Academic mentoring and study-skills workshops.

Sub-head 5 -Special Academic Assistance to Rural Colleges

- Need-based academic-support grants against a time-bound quality-improvement plan.
- Support for colleges in aspirational districts.
- Support for women's colleges for academic mentoring and women-in-academia initiatives.

Sub-head 6 - Inter-College Academic Coordination

- Annual Best Practices Conclave of affiliated colleges.
- Cluster-of-Colleges academic programmes jointly designed and delivered by two or more affiliated colleges.

SCHEDULE III

APPLICATION FORM, SCORING RUBRIC AND UTILISATION CERTIFICATE

Form A - Application for Grant

The application shall contain — (i) name of college, category, NAAC status and Section 2(f) status; (ii) Sub-head under which grant is sought; (iii) the specific activity, baseline and measurable outcomes; (iv) itemwise budget; (v) timeline; (vi) self-declaration; (vii) resolution of the Governing Body(viii) signature of the Principal.

Form B - Scoring rubric

Criterion	Weight
Alignment with Sub-head objectives	20
Measurable academic outcome proposed	20
Need -current status of the college	15
Reach - number of beneficiary students / teachers	15
Cost-effectiveness	10
Institutional readiness (IQAC)	10
Sustainability beyond the grant	10
TOTAL	100
Priority overlay (rural / aspirational / women's)	+20

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Minimum qualifying score: 60. Applications qualifying are forwarded by the Academic Section to the Review Sub-Committee for consideration on merit and forwarding to the FMC with the Sub-Committee's remarks.

Form C - Utilisation Certificate

To be signed by the Principal and the Chartered Accountant of the college and submitted to the Finance Officer along with the audited statement of expenditure:

"Certified that a sum of ₹ _____ received from the [Name of the University] under Sanction Order No. _____ dated _____ under Sub-head _____ of the Affiliated Colleges Capacity Building and Quality Enhancement Fund has been utilised for the purpose for which it was sanctioned, and in accordance with the terms of the sanction and the Ordinance governing the Fund. Any unspent balance of ₹ _____ is being refunded / carried forward with the approval of the FMC."

Sd/-

REGISTRAR

[Name of the University]

Power to Issue Guidelines - the Vice-Chancellor shall
have the

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